SEATTLE CITY COUNCIL
Legislative Summary
CB 119448

Record No.: CB 119448  Type: Ordinance (Ord)  Status: Passed
Version: 1  Ord. no: Ord 125761  In Control: City Clerk

File Created: 12/18/2018  Final Action: 01/29/2019

Title: AN ORDINANCE relating to the funding, operations, and management for Central Waterfront improvements; identifying philanthropic funding for construction and operations and maintenance and safety and security of public spaces on the Central Waterfront; identifying a timeline for philanthropic fundraising and contributions; authorizing the Seattle Department of Transportation and the Department of Parks and Recreation to execute a two-year pilot agreement in preparation for a long-term agreement with Friends of Waterfront Seattle to operate and manage public spaces on the Central Waterfront; dissolving the Central Waterfront Steering Committee; and creating the Central Waterfront Oversight Committee.

Notes: Filed with City Clerk:
Mayor’s Signature:
Vetoed by Mayor:
Veto Overridden:
Veto Sustained:


Drafter: adam.schaefer@seattle.gov

Filing Requirements/Dept Action:

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<th>Version</th>
<th>Acting Body</th>
<th>Date</th>
<th>Action</th>
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<th>Due Date</th>
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Action Text: The Council Bill (CB) was sent for review to the Council President’s Office

Notes:
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<td>Action Text: The Committee recommends that City Council pass the Council Bill (CB). In Favor: 3 Chair Juarez, Vice Chair Bagshaw, Member González Opposed: 0</td>
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<td>Action Text: The Council Bill (CB) was passed by the following vote, and the President signed the Bill: In Favor: 8 Councilmember Bagshaw, Council President Harrell, Councilmember Herbold, Councilmember Johnson, Councilmember Juarez, Councilmember Mosqueda, Councilmember O'Brien, Councilmember Sawant Opposed: 0</td>
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<td>Mayor 01/29/2019 returned City Clerk</td>
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<tr>
<td>1</td>
<td>City Clerk 01/29/2019 attested by City Clerk</td>
<td>Action Text: The Ordinance (Ord) was attested by City Clerk. Notes:</td>
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</table>
AN ORDINANCE relating to the funding, operations, and management for Central Waterfront improvements; identifying philanthropic funding for construction and operations and maintenance and safety and security of public spaces on the Central Waterfront; identifying a timeline for philanthropic fundraising and contributions; authorizing the Seattle Department of Transportation and the Department of Parks and Recreation to execute a two-year pilot agreement in preparation for a long-term agreement with Friends of Waterfront Seattle to operate and manage public spaces on the Central Waterfront; dissolving the Central Waterfront Steering Committee; and creating the Central Waterfront Oversight Committee.

WHEREAS, in January 2011, the Seattle City Council (Council) adopted Resolution 31264, creating the Central Waterfront Committee (CWC) to oversee development of the waterfront conceptual design and framework plan, ensuring robust and innovative public engagement, identifying public and private funding sources, and establishing the foundation for a lasting civic partnership; and

WHEREAS, in that same resolution, the Council directed the implementation of the Central Waterfront Initiative according to the Central Waterfront Guiding Principles; and

WHEREAS, in that same resolution, the Council directed the implementation of the Central Waterfront Improvements to, among other things, engage the entire city, remain focused on public uses and activities that attract people from all walks of life, and provide a “waterfront for all,” as articulated in the Central Waterfront Guiding Principles; and

WHEREAS, in August 2012, the Council adopted Resolution 31399, which endorsed the Central Waterfront Concept Design and Framework Plan, developed following broad and inclusive public engagement over two years; and
WHEREAS, Resolution 31399 endorsed the CWC’s Strategic Plan, which established a funding plan and set of action steps to implement improvements to Seattle’s Central Waterfront, including endorsement of a funding strategy which called for leveraging a mix of public, private, and philanthropic sources to achieve the public’s vision for the Central Waterfront; and

WHEREAS, through Resolution 31399, the Council recognized that other cities had successfully established relationships with non-profit organizations to provide consistent management of complex public spaces, and the Strategic Plan recommended developing such relationships; and

WHEREAS, through Resolution 31399, the Council supported the creation of the non-profit Friends of Waterfront Seattle (Friends) to advocate for implementing the Central Waterfront Framework Plan and Concept Design; and

WHEREAS, Friends was incorporated in 2012 to champion the “Waterfront Seattle” Program through outreach initiatives, to raise the funds necessary to complete its construction and to ensure the Central Waterfront Improvement Program’s long-term success as a vibrant public park through ongoing maintenance and programming; and

WHEREAS, in March 2014 the CWC recommended the City consider contracting with a non-profit organization to perform a range of services for the renovated Central Waterfront, including operations and maintenance and safety and security; and

WHEREAS, in August 2014, Seattle voters approved creation of the Seattle Park District, and funds collected by the District pay for operations and maintenance of Seattle parks, including an annual $3.5 million budget with cost inflation dedicated to operations and maintenance of the Central Waterfront parks and public spaces; and
WHEREAS, the City has a history of working successfully with non-profit entities to program
and activate public spaces in a way that increases access, vibrancy, and safety for all
users; and

WHEREAS, since July 2015, Friends, with financial support in part from the City, has
implemented a pilot program to provide programming and activation along certain
sections of the Central Waterfront, engaging more than 40,000 people in free public
programming on the Central Waterfront; and

WHEREAS, in September 2016, the City and Friends entered into a joint funding agreement
(Funding Agreement) to construct the Pier 62 Phase 1 Rebuild, in which Friends
committed to contributing $8 million of the total capital cost of the project, which Friends
has now successfully raised; and

WHEREAS, in the Funding Agreement, the City and Friends indicated their intent to enter into
an Operating Agreement for the Operations, Maintenance and Programming of the
renovated Pier; and

WHEREAS, the City recognizes the unprecedented public and private investment, including a
$160 million Local Improvement District and $110 million philanthropic contribution, in
the design, planning, and construction of the Central Waterfront Improvements and
recognizes the need to identify and fund an operations and maintenance and safety and
security program that protects and enhances this investment and ensures new public
spaces will be safe, well-maintained and inviting to the public over the long term; and

WHEREAS, in September 2017, the Council adopted Resolution 31768, in which the City stated
its intent to work with Friends to reach an agreement for the long-term provision of high-
quality operations and management services commensurate with the quality of
programming envisioned in the public planning for the waterfront and as reflected in the
improvements included in the Central Waterfront Improvement Program; and
WHEREAS, in that resolution, the City stated its expectation that any future agreement with
Friends would include a scope of work that identifies a standard of care commensurate
with the Waterfront Seattle investment and in which all maintenance activities shall be
provided by a dedicated and consistent team of Department of Parks and Recreation staff
working in partnership with Friends; and
WHEREAS, the City, consistent with Resolutions 31399 and 31768, seeks to work with Friends
to further define a joint management approach to protect public and private investment by
providing operations, management, and programming services to the Central
Waterfront; and
WHEREAS, it is the City’s intent for this joint management approach to apply to the parks and
open spaces created as part of the Central Waterfront Improvement Program, the
implementation of which relies on the complete funding of the program, including the
passage of the Local Improvement District; and
WHEREAS, given the phased completion of the Central Waterfront area that will occur from
2020 and beyond, it is desired to establish a two-year pilot agreement (Pilot Agreement)
with Friends that will govern the operations, management and programming services for
Pier 62, which may include portions of Waterfront Park where Friends currently provides
summer programming; and
WHEREAS, it is anticipated that a long-term agreement (Management Agreement) will be
developed and approved at the end of the two-year period, covering the entire completed
Waterfront area; and
WHEREAS, the Pilot Agreement will provide helpful information for development of the
Management Agreement; and

WHEREAS, the Oversight Committee established in Section 5 of this ordinance will be
responsible for reviewing and providing input on the Management Agreement, prior to its
submittal to Council for review and approval; and

WHEREAS, Friends and City staff shall provide to the Civic Development, Public Assets &
Native Communities Committee a briefing on the Pilot Agreement prior to its execution
and Council shall review and provide feedback, specifically on public benefits, at that
time; and

WHEREAS, any future Management Agreement shall be subject to Council approval; and

WHEREAS, the City shall separately pursue a Memorandum of Understanding with Friends of
Waterfront Seattle and the Pike Place Market Public Development Authority to determine
the operations and maintenance for the Overlook Walk and all associated buildings and
open spaces, which shall be submitted to Council for its consideration following
completion of the Overlook Walk 60 percent design milestone; and

WHEREAS, the Mayor and Council wish to express their appreciation for the extensive
volunteer efforts of the Central Waterfront Steering Committee, as well as the
Committee’s invaluable advice and leadership in supporting the City’s efforts to design,
develop, and manage new public spaces on the Central Waterfront; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Friends of Waterfront Seattle (Friends) shall be responsible for and use its
good faith best efforts to secure $110 million of commitments and collect on pledges from
private individuals, corporations, foundations, and other non-City sources to contribute to the
construction of the Central Waterfront parks and public spaces per the contribution schedule found in Attachment A to this ordinance. The $110 million is inclusive of $8 million previously committed to the City for the Pier 62 rebuild. Any costs of financing Friends may need in order to ensure timely payments to the City shall be borne by Friends and will not reduce the amount of any payment due to the City. Generally, all funding raised by Friends for the Central Waterfront parks and public spaces shall be provided through Friends.

No later than March 31, 2019, Friends shall submit to the City Budget Director for his or her review and approval its plan (Fundraising Plan) for raising the remaining $102 million in private funds. Friends also shall annually, no later than October 1 of the year prior to any year which Friends is committed to provide funds, update the Fundraising Plan, and submit such updates to the Budget Director for his or her review and approval. The Fundraising Plan shall include annual targets for amounts to be raised and pledges secured; sequential solicitation strategies; recognition opportunities for specific Central Waterfront parks and public spaces elements; assumptions as to when pledge payments shall be made; collection strategies and internal resources needed to secure pledges sufficient to meet the fundraising schedule; a proposed progress reporting mechanism to provide quarterly updates to the City on accomplishment of fundraising milestones; financing arrangements in place or under development to ensure the timely availability of funding as needed to meet Friends’ obligations to provide funds consistent with the attached schedule; and any other issues the parties mutually agree to include in the Fundraising Plan. The basic information to be included in such Fundraising Plan and subsequent annual updates shall be summarized as reflected in the form of the Fundraising Plan and Reporting Schedule found in Attachment B to this ordinance.
Friends’ donor pledges may be reviewed by the City Budget Director upon request under mutually agreed procedures to protect the confidentiality of donors’ and Friends’ donor information as permitted by law.

Section 2. The Director of the Office of the Waterfront and Civic Projects, the Director of Transportation, and the Superintendent of Parks and Recreation and/or their respective designees are jointly authorized to negotiate and, with approval from the Mayor, authorized to execute for and on behalf of the City of Seattle a two-year pilot agreement (Pilot Agreement) with Friends that shall govern the operations, management, and programming services for the completed Pier 62, and may also include portions of Waterfront Park where Friends currently provides summer programming. This agreement shall be negotiated by the City and Friends and include at a minimum the terms found in Attachment C to this ordinance. The Pilot Agreement shall be submitted to City Council for its review.

A. The Pilot Agreement shall be consistent with the Central Waterfront Guiding Principles, articulated in Attachment D to this ordinance, with the goal of creating a “waterfront for all.” In particular, the Pilot Agreement shall ensure the new waterfront public spaces shall be open to the public and publicly accessible, be democratic and inclusive in their character, and be managed to:

- Encourage use by people of all ages, incomes, and abilities;
- Support free expression;
- Provide the public with access to high-quality and safe parks and recreation, enhanced by regular programming, concessions that support the public’s use and enjoyment of the Central Waterfront, and free public access to civic and cultural events; and
• Provide living wage jobs associated with operating and maintaining waterfront parks and public spaces for local residents regardless of their age, ethnicity, gender, or sexual orientation.

To further these goals, the Pilot Agreement shall include requirements for regular public activities and activation events which shall be open to the general public without a fee being charged and shall be marketed to underserved communities. Friends shall be authorized to host revenue generating events in order to support its ability to provide these activities free of charge.

B. The Pilot Agreement is anticipated to commence in 2019 and shall have a maximum term of two years. At the end of the Pilot Agreement, the City anticipates that a long-term agreement (Management Agreement) with Friends shall be developed with review and input by the Oversight Committee established in Section 5 of this ordinance. The Management Agreement shall be submitted to the City Council for review and approval.

In the event Friends is unable or unwilling to perform its duties hereunder, the City shall, with the advice of the Oversight Committee, designate a substitute operating partner (Operating Partner).

C. The Pilot Agreement shall include funding from the Seattle Park District of $310,000 in 2019 and $315,250 in 2020.

D. Friends shall provide all additional funds necessary to provide programming and activation that complements the Department of Parks and Recreation’s (DPR) operations and encourages public use of the parks, consistent with the scope of work under the agreement. All funds derived from revenue generation by Friends in the parks and public spaces subject to the Pilot Agreement (and thereafter, if applicable, the Management Agreement) shall be applied towards programming and activation in the areas covered by the agreement.
E. The Pilot Agreement shall identify preconditions to Friends’ capacity to operate the area covered by the plan, including but not limited to staffing requirements, facility or technical staff capacity that must be in place, and funding required to ensure initial operations.

F. The Pilot Agreement shall include provisions requiring DPR to retain the responsibility to regulate the permitting of, and maintain responsibility for, all free speech activities and events in the areas covered by the plan. DPR and Friends shall closely coordinate permitting of events with the goal of accommodating public access seamlessly. Pursuant to further authorization from the City, DPR may delegate its responsibility to regulate the permitting of, and maintain responsibility for, all free speech activities and events in the areas covered by the plan.

G. Recognizing that the future waterfront parks and public spaces (including Pier 62) are designed to accommodate large events and are intended to be actively programmed and managed by Friends (or the Operating Partner), the City shall evaluate Seattle Municipal Code Chapter 15.52 (SMC 15.52) as it relates to the current Seattle Special Event Committee policies and make recommendations to amend the chapter to consider providing direct input and approval by Friends (or the Operating Partner) for permits in the areas covered by the agreement. If deemed necessary, then the Executive will submit legislation to the Council amending SMC 15.52 accordingly.

H. For non-First Amendment events, the City shall delegate to Friends (or the Operating Partner) the permitting process (including review, approvals, and fees) for the areas covered by the agreement. Any fee revenues generated from such events shall be applied towards programming and activation in the areas covered by the agreement.
I. The Pilot Agreement shall require Friends to provide an annual report in a format approved by DPR and the Seattle Department of Transportation (SDOT) on outcomes, measurements, and assessments of activation and programming services including, but not limited to:

1. A summary of programs and activities;
2. Detailed revenue, costs and expenditures, and budgetary forecasts;
3. Participation by underserved communities;
4. Community surveys or other feedback tools;
5. Measurements to indicate the levels of participation in events and activities;
6. Conformance with the Performance Standard, as described in Section 5 of this ordinance, once in place;
7. Intended targets for Women- and Minority-Owned Business Enterprises (WMBE) contracts, vendors, and concessions, as well as including actual outcomes regarding those targets; and
8. A summary of implementation of labor harmony protocols as described in Attachment C.

The first annual report shall be due in February of the year after the approval of the Pilot Agreement.

Section 3. In addition to the Pilot Agreement, DPR and SDOT shall, upon approval of the Mayor, submit legislation to the City Council establishing a Park Boulevard, or Park Boulevards in the parks and public spaces not already under DPR jurisdiction, as depicted in Attachment E to this ordinance (the “Park Boulevard Legislation”), and the Park Boulevard Legislation shall be adopted and signed into law prior to the execution of the Management Agreement.
Section 4. The City anticipates entering into a Management Agreement with Friends, or their successor (interchangeably referred to as the Operating Partner herein) at the conclusion of the Pilot Agreement. This Management Agreement shall be informed by the Pilot Agreement and comply with the Term Sheet described in Attachment C to this ordinance. Maintenance of the parks and public spaces shall be the responsibility of the City, primarily through DPR or its designee or successor, and shall be carried out in accordance with the Waterfront Seattle Operations and Maintenance Report prepared by ETM Associates, L.L.C. and dated July 2018 (ETM Report) and the Performance Standard. The Operating Partner shall be responsible for the operations and programming of the parks and public spaces pursuant to the conditions described herein. The City and Operating Partner shall provide that the operations and programming of the parks and public spaces shall be conducted in accordance with the Performance Standard.

A. The area to be covered by the Management Agreement shall be substantially similar to the parks and public spaces as described in Attachment E to this ordinance (Waterfront Park and Public Spaces).

B. The City, in consultation with the Oversight Committee, shall assess the readiness of a prospective Operating Partner prior to entering into a Management Agreement. Such requirements shall include but not be limited to:

1. Successful management of Pier 62 under Friends’ two-year pilot agreement with the City;

2. Financial stability, including reasonably sufficient and funded operating reserves;

3. Overall operating and capital budgets reasonably acceptable to the City;
4. Staffing plans, including appropriately credentialed and experienced leadership and management personnel;

5. Successful relationships with the Office of the Waterfront and Civic Projects (OWCP), DPR, SDOT, the Oversight Committee and relevant third-party stakeholders including the Downtown Seattle Association/Metropolitan Improvement District (DSA/MID), the Pike Place Market Public Development Authority (PPMPDA), the Alliance for Pioneer Square, the Seattle Historic Waterfront Association and the Seattle Aquarium Society (SEAS); and

6. Successful adoption of labor harmony protocols and implementation of area standard wages and benefits, as described in Attachment C.

If the assessment of readiness is positive or any shortcomings can be addressed in a Management Agreement, the City shall negotiate a Management Agreement with such prospective Operating Partner.

C. It is anticipated that future City funding for the Management Agreement will come from Seattle Park District funds, the Department of Parks and Recreation (DPR) operations and maintenance budget that had been previously allocated to Pier 62 and Waterfront Park, the City’s general fund support and commercial parking taxes and shall be sufficient to provide a high-quality, consistent level of operations and maintenance and safety and security. Based on the ETM Report, the City has determined that, as of 2023 when the Waterfront Park and Public Spaces are completed, baseline funding (Baseline Funding) in the amount of $4.8 million will be needed for operation and maintenance and safety and security of the Waterfront Park and Public Spaces. Consequently, the City shall include in the City’s annual budget and in the City’s annual budget requests for Seattle Park District funding, Baseline Funding for the operation and maintenance of the Parks and Public Spaces in the total amount of $4.8 million annually.
beginning in 2023, which shall increase annually by no less than 2.5 percent consistent with the Seattle Park District Financial Plan (as to the Seattle Park District component of the funding) and otherwise with the City’s annual budget.

Funding for the programming and implementation of events and activities in the Parks and Public Spaces, as well as any additional maintenance activities required for special events not covered in the Management Agreement, shall be the separate responsibility of the Operating Partner and shall not be funded from Baseline Funding.

In the case of a significant economic downturn, Baseline Funding in any Fiscal Year shall also be governed by and subject to the following fiscal emergency provisions. For purposes of this Agreement, a "fiscal emergency" shall arise when the annual growth rate of inflation-adjusted total City General Fund Revenue is reasonably forecast to be negative at the time of adopting the City’s upcoming annual budget. Seattle Area Consumer Price Index for Urban Wage and Clerical Workers (CPI-W) is the measure of inflation.

In the event of a fiscal emergency, the Baseline Funding and inflationary adjustment can be reduced from the amount provided the previous year by up to the percentage decline in expected General Fund revenue or by 5 percent, whichever is less. In subsequent years when the fiscal emergency criterion no longer applies, the Seattle Park District portion of the Baseline Funding shall be increased annually from the prior year's amount by no less than 2.5 percent (consistent with the Seattle Park District’s planned escalation).

To the extent Seattle Park District funds are needed to fund Baseline Funding in any given year, such amounts of the Baseline Funding shall be included in annual City budget requests for District funding. For each District planning cycle, beginning with the cycle that includes 2021 through 2026, the City shall include the District’s projected year-by-year share of
the Baseline Funding in the proposed spending plan it submits to the District and the District’s
plans going forward shall incorporate such Baseline Funding amounts recommended by the City.

The Management Agreement shall provide that, in any year in which the City fails to
appropriate budgeted Baseline Funding as required under this ordinance, except for temporary
reductions as provided herein, the Operating Partner may terminate such Agreement or suspend
its performance under such Agreement until full Baseline Funding is restored. Similarly, in any
year in which the Operating Partner cannot perform its duties or provide the financial support
contemplated in this Agreement, the City may terminate or suspend the Management Agreement.

D. DPR, in consultation with OWCP, the Oversight Committee and the Operating
Partner, shall include the Waterfront Park and Public Spaces within its annual park inspection
program. The results of such inspections, together with projected needs or recommendations
reflected in annual reviews by the Oversight Committee, shall form the basis for a rolling
ten-year capital replacement and investment plan, which shall inform budget recommendations
to be made by DPR, SDOT, and OWCP regarding capital replacements and investments for
inclusion in the City’s five-year capital improvement program for the appropriate City
department.

E. The Management Agreement shall require corrective action to address deficiencies in
the performance of the Operating Partner identified in annual performance evaluations or
otherwise. Such corrective action shall include specific measures needed to address identified
deficiencies. If necessary, the City, with the advice of the Oversight Committee, shall have the
opportunity to reduce the scope of the Operating Partner’s responsibilities, including termination
of its Management Agreement. Supporting or successor Operating Partners should be required
to demonstrate readiness to assume some or all of the responsibilities contemplated under the
Management Agreement.

F. Safety and security of the Waterfront Park and Public Spaces shall be the joint
responsibility of both the Operating Partner and the City. As part of the City’s Baseline Funding,
it shall fund and implement a public safety and security strategy such that the Waterfront Park
and Public Spaces shall at all times be maintained and operated in a way that ensures the safety
and comfort of all visitors to the Waterfront Park and Public Spaces and provides for the
satisfaction of the Performance Standard. To that end, the Park Rules shall be posted in
prominent areas and safety personnel shall be hired and/or funded in order to ensure that Park
Regulations are enforced and the Performance Standard is satisfied.

G. The rules codified in Seattle Municipal Code Chapter 18.12 relating to the operation
of City parks (including the Waterfront Park and Public Spaces) and including any
administrative rules adopted in relation thereto, including Multi-Departmental Administrative
Rule 17-01 (Park Rules) and Department of Parks and Recreation Rule/Policy number P 060
7.21.00 or its successor rule or policy (Code of Conduct) (collectively, the Park Regulations)
shall be posted and enforced in the Waterfront Park and Public Spaces.

If DPR or the City intends to propose any modifications to the Park Regulations, or
adoption of special park rules for the Waterfront Park and Public Spaces (whether through
rulemaking or other action of the DPR Superintendent), the City shall consult with the Oversight
Committee regarding any such new or modified Park Regulations prior to publication for public
comment.

Section 5. There is established the Central Waterfront Oversight Committee (Oversight
Committee). This Committee shall advise and provide feedback to the City and Operating
Partner on the operations and maintenance and safety and security of the Waterfront Park and Public Spaces that shall include maintenance, public safety, outreach, communications, partnerships, and programming and activation. The Committee shall help ensure there is clear planning, coordination, and delivery of high-quality, public space management services, broad, inclusive programming and activation and a safe and inviting environment for pedestrians and visitors. The Committee shall also review and provide input on the Management Agreement that shall be developed between the City and Operating Partner. The Central Waterfront Steering Committee established by Resolution 31543 is dissolved, and this ordinance supersedes Resolution 31543. The Oversight Committee shall exist and fulfill its duties hereunder for a period of not less than 20 years.

A. The Committee shall consist of 19 appointed members, appointed to position numbers 1 through 19, and four ex officio members: the Directors of SDOT and OWCP, the DPR Superintendent, and the Seattle Police Department Chief of Police, or their successors. Composition and appointment of the members shall be as follows:

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<th>Representation</th>
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<th>Appointment</th>
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<td>Community At-Large Members</td>
<td>1-6</td>
<td>1, 3, and 5 by the Mayor; 2, 4, and 6 by City Council</td>
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**Those Within the LID Assessment Area**

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<th>Role</th>
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<td>Residential Tenant</td>
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<td>Mayor</td>
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<tr>
<td>Commercial Tenant</td>
<td>8</td>
<td>City Council</td>
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<tr>
<td>Owner of a Hotel Property</td>
<td>9</td>
<td>Mayor</td>
</tr>
<tr>
<td>Owner of a Condominium Property</td>
<td>10</td>
<td>City Council</td>
</tr>
<tr>
<td>Owner of a Residential Apartment Property</td>
<td>11</td>
<td>Mayor</td>
</tr>
<tr>
<td>Owner of an Office Property</td>
<td>12</td>
<td>City Council</td>
</tr>
<tr>
<td>Owner of a property on or within one block of Pike Street or Pine Street</td>
<td>13</td>
<td>Mayor</td>
</tr>
<tr>
<td>Owner of a Commercial / Retail Property</td>
<td>14</td>
<td>City Council</td>
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**Non-Profit With Expertise in Public Area Operations and Maintenance**

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<th>Organization</th>
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<td>Executive Director (or designee)</td>
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<tr>
<td>Downtown Seattle Association / Metropolitan Improvement District</td>
<td>Chief Executive Officer (or designee)</td>
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<tr>
<td>Seattle Historic Waterfront Association</td>
<td>Executive Director (or designee)</td>
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<td>Alliance for Pioneer Square</td>
<td>Executive Director (or designee)</td>
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<tr>
<td>Seattle Aquarium Society</td>
<td>Chief Executive Officer (or designee)</td>
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Positions 1-6 shall reside outside of the final local improvement district (LID) boundaries, as currently represented by the preliminary Central Waterfront LID Special Benefit Study and included in Attachment F to this ordinance, and shall include individuals with expertise and perspectives from the labor, environmental and broader Seattle community as represented by Council Districts. Positions 7-14 shall be located within the final LID boundaries.

B. Initial terms shall be three years for Positions 4-10 and two years for all others; all subsequent positions shall be two years, with the exception of Positions 15-19, which shall be permanent. Terms shall start by December 31, 2019. Any vacancy in an unexpired term shall be filled in the same manner as the original appointment. A member whose term is ending may continue serving on an interim basis as a member with voting rights until such time as a successor for that position has been appointed by the Mayor or City Council.

C. The Committee may select a chair or chairs from its membership, establish a meeting schedule, select and engage advisors to support its work, and otherwise establish procedures necessary to perform its functions. The Committee shall adopt bylaws that provide for transparency in its procedures and operations, along with any other subject the Committee may determine necessary and appropriate for its work.
D. Meetings shall be conducted consistent with the Open Public Meetings Act, chapter 42.30 RCW.

E. A member’s service on the Committee is voluntary and shall not be compensated other than for reimbursement of expenses pursuant to Seattle Municipal Code Chapters 4.70 and 4.72. The City shall explore providing on-site childcare and a transit subsidy to members of the Committee.

F. The Oversight Committee shall have the following responsibilities:

1. OWCP, the Operating Partner, and DPR shall work with the Oversight Committee to develop a detailed set of performance metrics collectively referred to as the “Performance Standard,” for incorporation into the Management Agreement, and for use in reviewing DPR and the Operating Partner’s performance annually and as otherwise provided under this Ordinance. At a minimum, the Performance Standard shall be consistent with the standard of care established in the ETM Report and shall incorporate the Parks Regulations. The Performance Standard shall also be informed by best practices of national and local park assets recognized for their operations and maintenance excellence (including Highline Park and Bryant Park in New York and Millennium Park in Chicago), DPR’s existing Park Inspection Program, the experience of the Operating Partner and DPR during the Pilot Agreement, and shall be used as the basis for ongoing evaluation by the Oversight Committee of the operating performance of DPR and the Operating Partner. The metrics in the Performance Standard shall include:

   a. Levels of accessibility and use by communities from across the city;

   b. Measurements of public satisfaction and perception, including public surveys and park utilization metrics such as male-female ratios;
c. Criteria for the cleanliness, safety, and repair of assets;
d. Public safety and security indicators that include, but are not
limited to, incident reports and Security Events, and the timeliness of the City in addressing Park
Regulations violations;
e. Levels of social service outreach training provided to Waterfront
Park and Public Space employees and successful relationships with relevant social service and
programs;
f. Types and frequency of events;
g. Successful relationships with relevant third-party stakeholders
including community and neighborhood organizations from across the city, DSA/MID,
PPMPDA, SEAS, and SDOT;
h. The provision of public benefits by the Operating Partner
consistent with the Management Agreement;
i. The timeliness with which any violations of Park Regulations are
resolved; and
j. Such other criteria as the Oversight Committee may recommend
(initially and over time) in consultation with the OWCP or its successor, the Operating Partner and
DPR.

The Performance Standard shall be established by the City in consultation with the
Oversight Committee no later than the completion and submission of the Management
Agreement to the City Council for its review and approval.

The Performance Standard shall be comprehensively reviewed every five years and
updated as appropriate. As part of this review the City shall hire a consultant to review the
Performance Standard as a tool for measuring success and make recommendations based, in part, on national best practices. As part of the review, the consultant shall review and recommend any necessary changes to the twenty-year capital investment forecast in the ETM Report. In the period between each five-year comprehensive review, the Oversight Committee may recommend modifications to the Performance Standard to reflect changed circumstances, experience in managing the Waterfront Park and Public Spaces and best practices. Updates should take into account experience in the operations and maintenance and safety and security of the Waterfront Park and Public Spaces and reflect the evolution of best practices and discernible requirements for successful operations and maintenance and safety and security of comparable park and public space assets in other cities of comparable in scale, complexity and public use to the Waterfront Park and Public Spaces.

2. The City and the Oversight Committee shall annually monitor security incidents within the Waterfront Park and Public Spaces, including, without limitation, violations of Park Rules, incidence of crimes (both misdemeanor and felony) and interaction records of Park security personnel and the police (collectively, Security Events). If in any given year the incidence of Security Events or crimes in the Waterfront Park and Public Spaces increases by more than ten percent over the previous year (weighted in proportion to annual attendance to the Waterfront Park and Public Spaces), the Oversight Committee may conduct a comprehensive review of programming, security and outreach practices in the Waterfront Park and Public Spaces and recommend strategies to the Mayor and City Council to address the situation.

3. The Oversight Committee may, from time to time, make recommendations to the City and DPR regarding special park rules for the Waterfront Park and Public Spaces.

a. DPR, in consultation with the Operating Partner and the Oversight Committee, shall conduct an annual operations and maintenance planning process no later than September 15 of each year for the succeeding year (Operations Plan). Such process shall include (a) a comprehensive prospective annual operating and routine maintenance plan and budget; and (b) identification of priority capital replacement investment needs aligned with the City’s budget process such that relevant aspects of the plan may be reflected in the budget proposals of the respective City departments. The process shall also include an updated ten-year rolling capital replacement and investment plan reflective of the ETM Report, relevant experience and any comprehensive reviews of the Performance Standard. The plans shall specify how the Waterfront Park and Public Spaces will be operated and maintained in a manner consistent with the Performance Standard.

b. DPR and the Operating Partner, in consultation with the Oversight Committee, shall coordinate an annual reporting process based on the Performance Standard measurements under which the Operating Partner, DPR and SDOT each report on their performance of their respective responsibilities for operations and maintenance and safety and security of the Waterfront Park and Public Spaces. In the case of DPR, reporting shall take the form of the existing Park Inspection Program. Such reports shall include such data as the City and the Operating Partner may reasonably determine necessary and appropriate for evaluating each of their performances under the applicable annual plans and this Agreement.

c. OWCP or its successor, in consultation with DPR and the Operating Partner, shall provide to the public an annual evaluation of operations and maintenance and safety and security of the Waterfront Park and Public Spaces based on the Performance Standard and shall review the evaluation with the Oversight Committee.
In the event any evaluation identifies areas for improvement, DPR and the Operating Partner shall take reasonable steps to promptly identify and accomplish measures to address any such deficiencies in forthcoming operations and maintenance and capital replacement and investment planning and shall report these measures to the Oversight Committee for its review. The Oversight Committee may recommend any corrective actions or reallocation of funding between activities for the following year.

6. Beginning in 2020, the Oversight Committee shall provide an annual report to the Mayor and City Council such that the City’s annual budgeting process may be well informed about the status of operations and maintenance and safety and security of the Waterfront Park and Public Spaces. Such reports shall include the findings from annual evaluations of operations and maintenance, and safety and security by the Operating Partner, DPR and SDOT and identification of any deficiencies found and corrective actions taken or recommended.
Section 6. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the 28th day of January, 2019, and signed by me in open session in authentication of its passage this 28th day of January, 2019.

[Signature]

President of the City Council

Approved by me this 20th day of January, 2019.

[Signature]

Jenny A. Durkan, Mayor

Filed by me this 20th day of January, 2019.

[Signature]

for Monica Martinez Simmons, City Clerk

(Seal)
Attachments:
Attachment A – Friends of Waterfront Seattle Contribution Schedule
Attachment B – Friends of Waterfront Seattle Fundraising Plan and Reporting Schedule
Attachment C – Central Waterfront Operations & Maintenance (O & M) Term Sheet
Attachment D – Central Waterfront Guiding Principles
Attachment E – Waterfront Park: Management Agreements and Park Boundaries
Attachment F – Waterfront Local Improvement District Preliminary Boundaries
Attachment A

Friends of Waterfront Seattle Contribution Schedule

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<th>Due Date</th>
<th>12/31/18</th>
<th>12/31/19</th>
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1 All annual payments are due during the final quarter of each year. Due dates are extended consistent with any material delay of the project construction start date (one month or longer) or material delays (one month or longer) during construction; delayed one month for each month of delay in the construction start date or during construction.
## Attachment B

Friends of Waterfront Seattle Fundraising Plan and Reporting Schedule

<table>
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<tr>
<th>Due Date¹</th>
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<th>Pier 62 Payments to City</th>
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¹ All annual payments are due during the final quarter of each year. Due dates are extended consistent with any material delay of the project construction start date (one month or longer) or material delays (one month or longer) during construction; delayed one month for each month of delay in the construction start date or during construction.
Attachment C

Central Waterfront Operations & Maintenance (O & M) Term Sheet

The following draft term sheet includes, but is not limited to, terms and conditions by the City and Friends that shall be incorporated in the Pilot Agreement and future Management Agreement for the Waterfront Park and Public Spaces, as identified in Attachment E. The Pilot Agreement shall cover the operations and maintenance (O&M) of Pier 62 and may also include portions of Waterfront Park where Friends currently provides summer programming. The Management Agreement shall cover the O&M of the Waterfront Park and Public Spaces and shall be approved by City Council. Where scope in the Pilot Agreement is determined by both parties to be of such a nature that dedicated staff members are not required by either party as described below due to the limited geography covered in the Pilot Agreement, both parties shall agree upon an appropriate FTE allocation.

Friends of Waterfront Seattle

1. Friends shall provide services necessary to carry out cultural, recreational and educational programming in the park and shall generally ensure free, open and public access to the Waterfront Park and Public Spaces. Friends shall be allowed to host a specified number of fundraising and ticketed events to provide revenue generation which shall support free public programming and operations of the Waterfront Park and Public Spaces.

2. Friends shall manage permitting and scheduling of activation, programming, concessions and vending, and events for those parks and public spaces covered by the agreement, excluding First Amendment expressive activities.
3. Friends shall provide, either through in-house or contracted staff, sufficient personnel and general staffing necessary to promote and support the effective operation of all programs and events, including:
   a. Operations
   b. Hospitality
   c. Concessions
   d. Safety and Outreach
   e. Event and Permitting Coordination for non-First Amendment expressive activities

4. Any in-house or contracting procured for the activities described in subsection 3 above that are funded from the Seattle Park District or any other City resource shall include provisions for area standard wages and benefits and shall also include labor harmony protocols. These requirements shall also apply to any promoter of any ticketed event requiring a Special Event Permit from the City’s Special Events Committee.

5. Friends and the City shall develop an operating budget which includes public funding and private funding raised by Friends. All proceeds derived from revenue generation within the area governed by the agreement shall be applied towards programming and activation in that same area, and/or to fund O&M requests to City departments that would be additional to defined base level of O&M scope.

6. Recognizing the Waterfront Park and Public Spaces shall have a unique branding and visual identity, Friends shall create a Communications & Style Guide for the Waterfront Park and Public Spaces, subject to City input and approval, which shall be co-branded Friends and the City.

7. Friends shall have the ability to organize and lead volunteer programs, including maintenance, in coordination with DPR and subject to City labor requirements that are consistent with other City parks.
8. Notwithstanding the benefits naturally occurring in public parks, Friends shall commit to a series of public benefits that shall:

   a. Ensure programming and activation is representative of and directed towards underserved communities and that such programming and activation is actively marketed to underserved communities with free or reduced cost access provided to such communities.

   b. Assure recruitment of underserved communities for concession and other vending opportunities.

9. Friends, in consultation with DPR and the Oversight Committee, shall conduct an annual O&M planning process no later than September 15 of each year for the succeeding year. Such process shall include a comprehensive programming and activation plan and budget and shall specify how the spaces covered by the agreement will be operated and maintained in a manner consistent with the Performance Standard defined in Section 5 of this ordinance.

10. Friends, in consultation with DPR and the Oversight Committee, shall coordinate an annual reporting process based on the Performance Standard metrics under which Friends shall report on the performance of their responsibilities for programming and activation of the spaces covered by the agreement. Such reports shall include such data as Friends may reasonably determine necessary and appropriate for evaluating their performance under the applicable annual plans and the agreement. For the Pilot Agreement, these reports will include, but are not limited to:

    a. A summary of programs and activities;

    b. Detailed revenue costs and expenditures, and budgetary forecasts;

    c. Participation by underserved communities;

    d. Community surveys or other feedback tools, and measurements to indicate the
levels of participation in events and activities; and

e. An assessment of set aspirational targets for Women- and Minority-Owned Business Enterprises (WMBE) contracts, vendors, and concessions, as well as actual outcomes regarding those targets.

This report shall be reviewed by the Oversight Committee prior to submission to the City, who shall provide recommendations on annual spending allocations based on the prior year’s performance. This feedback shall accompany the annual report and be presented jointly with City and Friends’ leadership to the City Council each year.

11. Friends shall have a reasonable right of termination as recourse if there is significant and lasting breach of the terms of the agreement by the other party. This right shall be subject to a cure period during which time the City shall make a good faith effort to resolve the identified issues.

City of Seattle

1. The City, generally through DPR or other departments as designated by the City, shall regulate the permitting of, and maintain responsibility for, all First Amendment expressive activities and events, in accordance with applicable City rules and regulations.

2. The Pilot Agreement shall include funding from the Seattle Park District of $310,000 in 2019 and $315,250 in 2020 to support maintenance services for waterfront spaces that DPR is responsible for providing. Recommended levels of maintenance services shall be informed by task hour summaries prepared by ETM Consultants in 2018 and the Performance Standard.

3. It is anticipated that funding for the Management Agreement will come from Seattle Park District funds, the DPR operations and maintenance budget that had been previously allocated to Pier 62 and Waterfront Park, the City’s general fund support and
commercial parking taxes and shall be sufficient to provide a high-quality, consistent level of maintenance and safety and security. Based on the ETM Report, the City has determined that, as of 2023 when the Waterfront Park and Public Spaces are completed, baseline funding in the amount of $4.8 million will be needed for operation and maintenance and safety and security of the Waterfront Park and Public Spaces.

4. DPR shall create a dedicated team of maintenance staff who shall be responsible for amenities located in the Waterfront Park and Public Spaces. The initial scope of the Pilot Agreement shall be Pier 62; the scope of the future Management Agreement shall be the Waterfront Park and Public Spaces as shown in Attachment E.
   a. DPR and Friends shall agree upon protocols for Friends to provide input into the qualifications and skill necessary for selection of DPR dedicated staff.
   b. DPR and Friends shall agree upon protocols for Friends to request work changes and establish clear communication and work coordination channels that allow for timely response and follow through.
   c. SDOT shall maintain maintenance responsibilities for right of way infrastructure, including but not limited to the roadway, sidewalks, dedicated bike path, signals, and lighting.
   d. Other City departments, such as Seattle Public Utilities, shall maintain responsibility for their assets unless they reach an agreement with either Friends or another City department to provide those services.
   e. Any services above baseline funding for routine or emergency maintenance on city-owned property shall be purchased from DPR and shall not be performed by Friends or any contractor or sub-contractor. However, Friends shall have the right to provide non-mechanical limited maintenance of any furnishings, temporary installations or equipment to support programming and activities, if
5. DPR, in consultation with Friends and the Oversight Committee, shall conduct an annual operation and maintenance planning process no later than September 15 of each year for the succeeding year. Such process shall include (a) a comprehensive prospective annual operating and routine maintenance plan and budget; and (b) identification of priority capital replacement investment needs aligned with the City’s budget process such that relevant aspects of the plan may be reflected in the budget proposals of the respective City departments. The process shall also include an updated ten-year rolling capital replacement and investment plan reflective of the ETM Report, relevant experience and any comprehensive reviews of the Performance Standard. The plans shall specify how the Waterfront Park and Public Spaces will be operated and maintained in a manner consistent with the Performance Standard.

6. DPR, in consultation with Friends and the Oversight Committee, shall coordinate an annual reporting process based on the Performance Standard metrics under which DPR shall report on their performance of their respective responsibilities for operation, management and maintenance of the Waterfront Park and Public Spaces. DPR’s reporting shall take the form of the existing Park Inspection Program. Such reports shall include such data as DPR may reasonably determine necessary and appropriate for evaluating its performance under the applicable annual plans of either the Pilot Agreement or future Management Agreement.

7. The City shall have a reasonable right of termination as recourse if there is significant and lasting breach of the terms of the agreement by the other party. This right shall be subject to a cure period during which time Friends shall make good faith effort to resolve the identified issues.
Attachment D

Central Waterfront Guiding Principles

1. Create a Waterfront for All

The waterfront should engage the entire city. It is a public asset and should remain focused on public use and activities that attract people from all walks of life. It should be a place for locals and visitors alike - a place where everything comes together and co-mingles effortlessly. The process for developing a waterfront design should, in fact must, draw on the talents and dreams of the entire city. The resulting public spaces and surrounding development will engage us through a range of activities throughout the day and year.

2. Put the Shoreline and Innovative, Sustainable Design at the Forefront

To succeed, the waterfront must bring people to the water's edge - allowing them to experience the water itself and the unique geography and ecology of Elliott Bay. At the same time, we must take bold steps to improve the natural shoreline ecology while also preserving and enhancing the maritime activities that remain central to the Central Waterfront. The waterfront should, in its design, construction and operation, reflect Seattle's commitment to sustainability, innovation and responding to climate change.

3. Reconnect the City to its Waterfront

The waterfront should provide a front door to the downtown neighborhoods and the City. It will build a network of green connections and public spaces that connect visually and
physically to the water, to vital civic and commercial destinations, nearby neighborhoods and the larger fabric of downtown, city and regional open spaces. This will require a phased approach that is implemented over a longer horizon, but the full picture needs to be in view from the beginning.

4. **Embrace and Celebrate Seattle's Past, Present and Future**

The waterfront is a lens through which to understand Seattle's past, present and future - from its rich geologic and natural history and early Native American settlements, to the founding of the region's maritime and resource economy, to maritime, industrial, commercial and recreational activities today. The waterfront is and should continue to support these activities, to provide essential connections and access to the waterfront and to surrounding neighborhoods. New waterfront public spaces should tell these stories in ways that are authentic and bring them to life for people today and preserve these connections into the future.

5. **Improve Access and Mobility (for People and Goods)**

The waterfront is and will remain a crossroads. Waterfront users rely on safe and efficient access to the piers both from water and land, thousands of commuters use Colman Dock each day, and Alaskan Way will continue to provide an important connection for moving people and goods between the south and north of downtown. At the same time, the waterfront will be an increasingly attractive place for walkers, bicyclists, joggers, recreational boaters and others. The future waterfront should accommodate safe, comfortable and efficient travel by pedestrians, bicyclists, vehicles and freight. The
interactions among these many parties must be designed carefully for safety, comfort, and efficiency for all.

6. **Create a Bold Vision that is Adaptable Over Time**

The waterfront will come together over time, with many complex infrastructure and engineering projects that must be completed before permanent public space improvements can be made. The vision developed now should clearly define an overall framework for how the waterfront will take shape, what the key elements will be, and define their essential character. At the same time, the vision must be flexible enough to adapt as conditions inevitably change.

7. **Develop Consistent Leadership – from Concept to Operations**

To succeed, strong leadership is necessary from an independent body tasked with realizing the waterfront vision. This leadership needs to be apolitical and start early - ensuring design excellence, rooting the process in a broad and transparent public outreach, and based on the realities of maintaining and programming the project once it is complete.
Attachment E

Waterfront Park Management Agreement and Park Boundaries

WATERFRONT PARK: MANAGEMENT AGREEMENTS AND PARK BOUNDARIES

December 2018

- Current park
- Park budleasd to be established

PILOT AGREEMENT (2019 - 2021)
1. Pier 62 and Floating Dock

MANAGEMENT AGREEMENT (2021)
1. Pier 62 and Floating Dock
2. Pier 56/Waterfront Park
3. Alaskan Way East and Union Street
4. Park Promenade
5. Railroad Way

OVERLOOK WALK AGREEMENT (TBD)
6. Overlook Walk
Attachment F

Waterfront Local Improvement District Preliminary Boundaries